

University Preparation School at CSU Channel Islands
1099 Bedford Drive Camarillo, CA 93010
Board of Directors Meeting
University Preparation Charter School at CSU Channel Islands

May 31, 2024

1:30-4:00

Room D2

AGENDA

Public Comment: Instructions for Addressing the Board of Directors and Requesting Agenda Items

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting. Any Agenda Item is to be considered a Potential Action Item.

A. Call to Order

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

C. Pledge of Allegiance

D.	Roll Call	Present	Absent
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Board Members

Jeanne Adams

Melinda Brookshire

Regina Carver

Talya Drescher

Ernesto Guerrero

Marlo Hartsuyker

Veronica Rauschenberger

Celina Zacarias

Administration

Charmon Evans

Echo Reves

Veronica Solorzano

E. Public Comments

F. Discussion/Information

1. Topic/Agenda Item:

Annual Update, 2023-2024 Local Control Accountability Plan

Budget Overview for Parents

Local Indicators 2024-2025

2024-2025 LCAP – Goals, Metrics, Actions

Personnel Involved: Lisa Boulos/Charmon Evans

2. Topic/Agenda Item: 2024-2025 Preliminary Budget for UPCS

Personnel Involved: Lisa Boulos/Charmon Evans

G. PUBLIC HEARING

1. Public Hearing LCAP Package

Annual Update, 2023-2024 Local Control Accountability Plan

Budget Overview for Parents

Local Indicators 2024-2025

2024-2025 LCAP – Goals, Metrics, Actions

In accordance with Education Code 52062, a public hearing to solicit the recommendations and comments of the public regarding the proposed University Preparation Charter School (UPCS) Local Control Accountability Plan (LCAP) is being held. The K-12 finance system utilizes the Local Control Funding Formula (LCFF) which includes base, supplemental, and concentration grants as the funding streams. As part of the LCFF, local education agencies and County Offices of Education are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP), using a template adopted by the California State Board of Education (SBE). The LCAP is required to identify goals and measure progress for student groups across multiple performance indicators. School districts and County Offices of Education are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP), this process is recommended for charter schools, but not required. The UPCS LCAP has been developed with the input from diverse groups of educational partners. As required by Education Code the following items are up for public hearing: (1) 2023-2024 LCAP annual update, (2) Budget Overview for parents, (3) Local Indicators, (4) 2024—2025 LCAP.

Adoption of the UPCS 2024-2025 LCAP is scheduled for June 20, 2024. As with any public comment session, members of the Board may not engage in conversation with individuals who may comment. However, members of the Board will consider the comments made in their deliberation.

2. Public hearing 2024-2025 Preliminary Budget

Education code requires that prior to the adoption of the budget, the Board of Directors must convene a hearing specifically for members of the public to comment on the proposed school budget. As with any public comment session, members of the Board may not engage in conversation with individuals who may comment. However, members of the Board will consider the comments made in their deliberation.

H. Directors' Reports

I. Board Reports, Correspondence, and Communications

J. Advisory and Auxiliary Reports

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the April 26, 2024, Regular Board Meeting

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Review and approval of the April Financials for UPCS

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the April Financials for UPCS

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

2. **Topic/Agenda Item: Review and Approval of the ExED Notice of Terms Supplement**

Personnel Involved: Lisa Boulos/ Charmon Evans

Fiscal Implications: \$148,900/annually

Impact on School Mission, Vision, or Goals, (If Any):

Director's Recommendation: The Executive Director recommends approval of the ExED Notice of Terms Supplement.

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

3. **Topic/Agenda Item: Review and Approval of a continued contract with Christy White Associates for audit purposes for fiscal years ending June 30, 2025, 2026, 2027**

Personnel Involved: Charmon Evans

Fiscal Implications: 2025, 16,300; 2026, 17,170; 2027, 18,090

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the continued contract with Christy White Associates for fiscal years ending June 30, 2025, 2026, 2027.

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

4. **Topic/Agenda Item: Review and Approval of the 2023-2024 retention bonus for all staff, 4% OR 4.5%**
Personnel Involved: Lisa Boulos/Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision, or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of a percent retention bonus for all staff.

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

5. **Topic/Agenda Item: Review and Approval of Revision to #305 Compensation Review Policy**
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of revision to # 305 Compensation Review Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

6. Topic/Agenda Item: Review and Approval of Revision to # 401 Tobacco, Drug, and Alcohol-Free Environment Policy

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of revision to #401 Tobacco, Drug and Alcohol-Free

Environment Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

7. **Topic/Agenda Item: Review and Approval of the proposal from Pacific Contractors Group Inc. to paint the leased modular buildings**

Personnel Involved: Charmon Evans

Fiscal Implications: \$34,000

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the proposal from Pacific Contractors Group Inc. to paint the leased modular buildings.

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Celina Zacarias				

III. Directors Announcements/Remarks

IV. Future Agenda Items: Next Meeting, June20, 2024

LCAP Package

Budget

Executive Director Compensation Annual Report

Executive Director Annual Review

Local Authorizations for 24-25

EPA Spending

Prop 28 Planning Report

V. Adjournment: